

**STATEMENT OF UNDERSTANDING
VETERAN'S EDUCATIONAL BENEFIT RECIPIENT
PLEASE READ CAREFULLY**

I understand that Veterans Educational Benefits will only pay for course work that is a required part of my academic program, which is my major on record with the Registrar's Office of The University of Mobile. I understand that the VA will only pay for one major at a time, **no dual degree or double majors**; unless the double major is published in the University Catalog. **VA will NOT pay for a minor**, but you can have a minor as part of your major through creative use of electives and with the help of your academic advisor.

____Initials

I understand that my schedule will be approved by my academic advisor, who is not always my individual advisor in my degree program, but it is the academic advisor that is authorized to approve class schedules for VA purposes. I understand that **it is my responsibility to know what classes count toward my degree and which do not.**

____Initials

I understand that I should **NOT** depend on my VA checks for any vital living expenses (**rent, car payment, University Bursar Bills etc.**) While VA checks should come on a regular basis, this is not guaranteed by UM's Financial Aid Office or Muskogee's VA Office.

____Initials

I understand that my benefits will be processed over a period of time by the Regional VA Office in Muskogee. I also understand that it may take **10-12 weeks, sometimes longer**, after UM has sent my enrollment certification, before I will begin to receive any money.

____Initials

I understand that once UM's Financial Aid/VA Office has sent my paperwork to Muskogee, the process is in Muskogee's hands and the length of time it takes for me to receive any money is totally dependent on Muskogee's processing time of my paperwork. If I have any questions concerning money issues, I will verify my enrollment was sent to Muskogee by contacting UM's Financial Aid Office, and then I will contact Muskogee VA for all money issues by calling **1-888-442-4551** or going to www.gjbill.va.gov and ask a question on the VA Website.

____Initials

I understand that all VA Educational Program funds are reportable as income to the Student Financial Aid Department as educational income when I file for Federal Financial Aid and may affect the amount of financial aid I receive.

____Initials

*******I understand that I will need to REQUEST EACH SEMESTER to be certified. I understand that I MUST request my submission through my UM <https://umportal.umobile.edu/ICS/Admissions/Military/>. I further understand this is necessary to insure my enrollment verification is submitted in a timely manner to the VA.**

____Initials

I understand that **I MUST REPORT ANY OF THE FOLLOWING CHANGES TO UM at:**

<https://umportal.umobile.edu/ICS/Admissions/Military/>**IMMEDIATELY.** Failure to do so **WILL** result in the **suspension and denial of future benefits and/or require repayment of benefits already received:**

1. **Resignation or withdrawal from school.**
2. **Dropped course work.**
3. **Added course work.**
4. **Substituted courses & required remedial/prerequisite courses. This MUST be verified by Academic Advisor's signature on your schedule. You must bring it to our office. Paperwork must go into your VA file.**
5. **Changes in major.**
6. **Changes in address must be reported to Muskogee.**

_____Initials

FOR CHAPTERS 30, 1606, 1607 ONLY:

I acknowledge that once my claim has been processed by the U.S. Department of Veterans Affairs, I must verify my attendance at the end of every month during the enrollment period with the U.S. Department of Veterans Affairs by calling 1.877.823.2378 or go to WAVE <https://www.gibill.va.gov/wave>

_____Initials

(Chapter 33)

VA calculates rate of pursuit by dividing the credit hours (or credit hour equivalents) being pursued by the number of credit considered to be full-time by the school. The resulting percentage is the student's rate of pursuit.

The Chapter 33 housing allowance is paid if rate of pursuit is more than 50%.

Training Time (Chapters 30, 32, 35, 1606, 1607, and VRAP)

VA benefits are paid based on training time. In a standard quarter or semester, VA measures training time as follows:

- 12 credits are full-time
- 9-11 credits are $\frac{3}{4}$ -time
- 6-8 credits are $\frac{1}{2}$ -time
- 4-5 credits are less than $\frac{1}{2}$ -time ($<\frac{1}{2}$ -time)
- 1-3 credits are $\frac{1}{4}$ -time or less ($<\frac{1}{4}$ -time)

_____Initials

*******I understand that The University of Mobile VA Certifying Official will utilize my RamsMail email account as the official method of communication with me. It is my responsibility to check my RamsMail account regularly.**

Student's Signature: _____

Print Name: _____

Student ID: _____

Date: _____