



UNIVERSITY *of* MOBILE

Higher Education for a Higher Purpose

University of Mobile Institutional Review Board (IRB) Full Board Review Application

Title of Project: _____
Principle Investigator (P.I): _____
Co-Investigators _____
Office Address: _____
Date of Application: _____
Faculty Advisor (for student research): _____

Research projects that involve human subjects are subject to the review of the full Institutional Review Board (IRB), unless they are deemed exempt or expedited by the IRB chair. Allow ample time to complete the review process.

The following types of research projects are likely to require full IRB approval:

- * the level of risk is determined by the IRB Chair to be greater than minimal
- * involves the intentional deception of subjects; misleading or untruthful information will be provided to participants (exceptions may be granted, particularly with survey research)
- * involves sensitive or protected populations (such as children or cognitively disabled individuals).
- * use of procedures that are personally intrusive, stressful, or potentially traumatic (stress can be physical, psychological, social, financial, or legal)

If the researchers believe their project might be eligible for exemption or expedited review, please see the instructions on the forms for IRB Exempt and Expedited Review.

Materials to submit with this form

1. A brief summary of the study, including purpose, participants, and research methods. Include a description of how subjects will be chosen, and when the researcher predicts the data gathering will be complete.
2. The Informed Consent Form(s) in the format that will be used with subjects. Also include a description of how subjects will be debriefed when the data collection is over.

3. Surveys and/or other Research Instruments. Surveys should include questions in the same format and structure as they will be presented to subjects.

4. What are the benefits and risks of the study to subjects? Often there are “no direct benefits” to subjects, other than the possible satisfaction of helping a student complete a research assignment. Do not overstate the benefits of the research. Full IRB review may involve projects with more than minimal risks. A “minimal risk” might include the possibility that someone could be mildly upset by a controversial topic or personal question. What are the risks involved for the subjects who participate in this study? These may involve responses that could reasonably place subjects at risk of criminal or civil liability or be damaging to the subjects’ financial standing, employability, insurability, reputation, or be stigmatizing. Describe how you will implement reasonable and appropriate protections so that risks related to invasion of privacy and breach of confidentiality are minimized.

5. How will the confidentiality *or* anonymity of subjects be protected? Note that “anonymity” means that not even the researcher is able to determine the identity of a subject. Interviews cannot be anonymous but the researcher can provide confidentiality. Detail how anonymity or confidentiality will be provided.

6. Use of Information and Data Collected. Information on the dissemination and use of the data collected. Describe how the data will be stored after collection, for how long, and who will have access to the data.

7. Certificate of completion of training in the use of human subjects (principal investigator and co-investigators).

For use by IRB committee chair:

Application for Full IRB Review is _____ Approved _____ Denied

Signature of IRB Committee Chair _____

Signature of other Committee Members*

Date _____

* A majority of IRB members present at the meeting (with quorum) must vote to approve the proposal; researchers and collaborators of the proposal may not attend the deliberations of the meeting, but may be called upon to answer questions.