



UNIVERSITY
of MOBILE

STUDENT SUCCESS

EMERGING PROFESSIONALS *STUDENT WORKER* PROGRAM



WELCOME TO THE UNIVERSITY OF MOBILE

Emerging Professionals Student Worker Program!

WHO IS THIS PROGRAM FOR?

The Emerging Professionals Program is for students interested in earning money while in college. But it is also for students who want to gain valuable work experience and improve or acquire skills that will make them more marketable in today's workforce.

WHAT IS IT ALL ABOUT?

The purpose of the University of Mobile Emerging Professionals Program is to provide ongoing career and professional development for our part-time and work-study students that focuses on the student's professional calling by:

- Providing valuable feedback on your progress as a young professional
- Building your resume with relevant work experience and skill building needed in today's workforce
- Giving you the opportunity to network with faculty and professionals in your major or career of choice
- Learning about related employment and internship opportunities during and after college
- Participating in ongoing career development by taking advantage of orientation, career workshops, and career check-ins with the Student Success Career Services Office staff

CAREER *READINESS* CAREER *SUCCESS*



WHAT KINDS OF CAREER DEVELOPMENT ACTIVITIES WILL I BE A PART OF?

- Attend paid mandatory Emerging Professionals Orientation on campus
- Attend Career Workshops and Career Events during the school year
- Serve as a UM Student Assistant for on-campus events such as UM Day, etc.
- Complete your Handshake profile and Career Portfolio
- Meet with the Career Services staff at least once during the year to ensure ongoing career and professional development

WHY?

You have been selected by your supervisor from among many students who applied to serve as their assistant to help them reach their department goals and objectives. You and your work are important to the university, and we think of this as an opportunity for us to pour into you as an emerging professional.

HOW CAN I PARTICIPATE?

You are eligible to be considered for an interview if you:

- Complete the Free Application for Student Aid (FAFSA).
- Complete the Student Workforce Application along with a resume.
- For help with writing or a review of your resume, scan the QR below.
- Enroll in 12 or more credit hours each semester.
- Maintain a 2.0 GPA. Please note that some positions may require a higher GPA.
- Enroll as a traditional undergraduate student.
- Completion of the application does not guarantee a position with the program.



Student Aid
Application



Resume
Writing Help



WILL I KEEP MY JOB UNTIL I GRADUATE?

A position with the Emerging Professionals Program is not guaranteed year to year. Eligibility will be recalculated each year based on the most recent FAFSA results. Also, keep in mind that a student worker may resign their position to participate in internships and other work opportunities related to their career path.

DO I HAVE TO APPLY EVERY YEAR?

Current Emerging Professionals must complete the FAFSA as early as possible during the spring semester of the upcoming year. The Application, with your updated resume, should be completed during the summer before you return in August.

DEPARTMENTS THAT OFFER STUDENT POSITIONS:

Academic Departments:

Alabama School of the Arts

College of Arts and Sciences

College of Arts and Sciences

Science Labs

College of Arts and Sciences

Fine Arts

Grace Pilot School of Business

School of Christian Studies

Non-Academic Departments:

Athletics

Advancement and Alumni Office

Marketing Office

Enrollment Services:

Admissions

Financial Aid

Community Service:

Saraland City Schools

Student Life:

Campus Housing

Student Success Center:

Student Success Center

Career Services Office

If you are interested in a Student Life Resident Assistant position or a Student Success Tutor position, applications are made available during the spring semester of each year.



WHY IS THE CONFIDENTIALITY OF STUDENT RECORDS EMPLOYEE STATEMENT OF UNDERSTANDING SO IMPORTANT?

As a student worker in the emerging professionals program, you are acting as an employee of the University of Mobile and may be exposed to sensitive student information.

In the conducting of its normal business, the University of Mobile collects, maintains, and archives confidential academic information on its students. The University of Mobile, under the Family Educational Rights and Privacy Act (FERPA) of 1974, as amended, is responsible for maintaining and protecting the confidentiality of student records and is specifically prohibited from releasing non-directory information to third parties without the student's written consent. The act, however, permits access to confidential information by university officials who by the nature of their job have a legitimate "need to know." You have been identified as an employee requiring access to confidential student records information. Access to confidential student records information is granted to assist you in conducting your business on behalf of the university and its students. Accepting this access makes you responsible and liable for maintaining this confidentiality. Under no circumstances should you disclose or share sensitive student records data beyond the parameters of "need to know" established by FERPA. Persons who violate the confidentiality of student records are subject to disciplinary action and/or termination.

By signing this your application you are also stating that you have read the acknowledgment statement below.

ACKNOWLEDGMENT STATEMENT

I have read the above statement and understand my responsibility to maintain the confidentiality of student records information. My signature below signifies my acceptance of this obligation. My signature also certifies that the information in this application is true and correct. I understand that false entries are grounds for a refusal to hire and discharge. I have read the Mission Statement and the Statement of Christian Affirmation of the University of Mobile and understand that employees of the University of Mobile should demonstrate a Christian commitment and lifestyle consistent with the statements and principles found therein.

NEED MORE INFORMATION?



Please contact Lawrencine Mason with any questions, 251.442.2292 or lmason@umobile.edu

**JOIN OUR EMERGING PROFESSIONALS
STUDENT WORKER PROGRAM
TODAY!**